

# October 2008 Classes:

**Because there are a limited number of computer stations available for hands-on participation, pre-registration is necessary for all classes. See descriptions below for details on how to register.**

## **Boot Camp: For Members New to Computing or Windows**

### **DATES FOR OCTOBER CLASS**

**Lead Instructor: Bill Wilkinson**

**Location: Computer Lab**

**Each Boot Camp class is comprised of five three-hour sessions**

**Dates: October 13, 14, 16, 20, and 21**

**Times: from 9:00 A.M. to 12 Noon.**

### **PROJECTED DATES FOR NOVEMBER CLASS**

**Lead Instructor: Bill Wilkinson**

**Location: Computer Lab**

**Each Boot Camp class is comprised of five three-hour sessions**

**Dates: November 3, 4, 6, 10, and 11**

**Times: from 9:00 A.M. to 12 Noon.**

### **Registration:**

To register or seek additional information, please telephone **Susie Scott at 242-9745 or 239-8986 (cell)**. She will arrange to register you for an upcoming class, issue you the class materials and collect the course fee.

### **Course Description:**

Boot Camp is an introductory course designed for members who are new to computing and/or the Microsoft Windows operating system. This hands-on class has a limited enrollment of 12 with each participant working at an individual computer station in the Computer Lab. A multi-member team of lead instructor and coaches will provide step-by-step instruction that will include demonstrations, guided practice and individual coaching assistance.

Participants will be introduced to the basic vocabulary and concepts necessary to establish an understanding of Windows. They will be instructed in practical strategies for managing and organizing their own data files, will be introduced to word processing, email, and the Internet, and will learn how to read and write data from/to a compact disk (CD or DVD) and a portable thumb drive.

The course includes over 40 Practice Sets that will encourage program participants to have many friendly hands-on experiences with their computers during the 15-hour program.

**Prerequisites:** Must be a Club member and own a computer using Microsoft Windows.

**Fee:** Fifteen (\$15.00), including a participant's manual, a CD, and a **portable flash drive** (new feature for class).

## **How to Operate Your Digital Camera**

**Thursday, October 2, at 10:00 am, in the Classroom**  
**Instructor: Stu Gershon**

No one can teach you everything there is to know about your camera except you! You must make an effort to read your Owner's Manual and learn how to navigate through the Menu System. This class is designed to help you find the important items and change the settings to make the use of the camera easy and efficient! Included in the presentation will be such topics as: camera power; shutter release and pre-focusing; record (shooting) and playback (view); zooming (telephoto and wide angle); menu for changing settings; flash control; LCD display; resolution; various modes; film speed; automatic exposure lock; and formatting the memory card.

This is a hands-on class with a limited enrollment of 15 in order for all participants to receive adequate individual attention. **Participants must bring your camera, the owner's manual, fresh batteries, and a blank memory card so that you can fully participate.**

There is no fee for this class; however, pre-registration is required.

**Registration:** To register, send an email with your first and last name, association number, telephone number, and the words “**DIGITAL CAMERA**” in the body of your message to [digitaldoc@optonline.net](mailto:digitaldoc@optonline.net). Your registration request and status will be acknowledged in a timely manner.

## **Vista Basics—an Introduction**

**Wednesday, October 8, at 1:00 pm, in the Lab**  
**Lead Instructor: Howard Verne**

This session is a basic survey of Microsoft's Vista Operating System and is intended to give members who have just purchased a new computer with Vista installed or those who have converted from XP to Vista, a way to jump start their knowledge of Microsoft's newest OS.

*Prerequisite computer skills required to attend this course:*

*Ability to use a mouse to open/close/minimize windows*

*Ability to start a program (such as Internet Explorer)*

*Basic understanding of files and folders*

This hands-on class has a limited enrollment of 12 with each participant working at an individual computer station. A multi-member team of lead instructor and coaches will provide step-by-step instruction that will include demonstrations, guided practice and individual coaching assistance. There is no fee for this class.

**Registration:** to register, send an email with your first and last name, association number, and the words “**VISTA BASICS**” in the body of your message to [hverne@yahoo.com](mailto:hverne@yahoo.com). If you do not receive a reply from Howard within 24 hours, please contact him at 363-5337.

## **Firefox 3**

**Wednesday, October 22, at 1:00 pm, in the Lab**

**Lead Instructor: Howard Verne**

Mozilla Firefox is a fast, full-featured Web browser. Version 3 includes a bevy of new features and changes, including a redesigned address bar pull-down menu that includes bookmarks and history, a new add-on manager, the ability to pause and resume downloads, malware protection, a better password manager, and OS-specific themes. No longer a fledgling upstart, Firefox 3 is full-featured, lightning fast, and an able Internet Explorer foe. Many knowledgeable computer users have moved from Microsoft's Internet Explorer to Firefox. Firefox 3 makes that decision even more appealing.

This hands-on class has a limited enrollment of 12 with each participant working at an individual computer station. A multi-member team of lead instructor and coaches will provide step-by-step instruction that will include demonstrations, guided practice and individual coaching assistance. There is no fee for this class.

**Registration:** to register, send an email with your first and last name, association number, and the words “**FIREFOX**” in the body of your message to [hverne@yahoo.com](mailto:hverne@yahoo.com). If you do not receive a reply from Howard within 24 hours, please contact him at 363-5337.

## **Digital Photography: Camera to Computer to Print**

**Thursday, October 23, at 1:00 pm, in the Lab**

**Lead Instructor: Edith Einhorn**

This class will consider what to do with all those pictures you've taken with your digital camera. How do you retrieve them from your camera, view them, share them as prints or send them via email? Participants are encouraged to bring their cameras with at least 5 pictures, the USB cable or docking station that came with the camera, a blank CD-R and a thumb drive if you own one.

This hands-on class has a limited enrollment of 12 with each participant working at an individual computer station. A multi-member team of lead instructor and coaches will provide step-by-step instruction that will include demonstrations, guided practice and individual coaching assistance. There is no fee for this class.

**Registration:** to register, send an email with your first and last name, association number, telephone number, and the words “**DIGITAL PHOTOGRAPHY**” in the body of your message to [eunicorn@cox.net](mailto:eunicorn@cox.net).